



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

TEL: (831) 384-6131 FAX: (831) 883-5995

## DIRECTORS

DAN BURNS  
*President*

HOWARD GUSTAFSON  
*Vice President*

KENNETH K. NISHI  
JAN SHRINER  
WILLIAM Y. LEE

## Water Conservation Commission

Marina Coast Water District  
11 Reservation Road, Marina, California

Date: March 1, 2012  
Time: 5:30 p.m.  
Location: 11 Reservation Road, Marina

### Commission Members

Jim Ford (Marina City Council) – Chair	Dan Amadeo (Public Member) – Vice Chair
Jan Shriner (MCWD Board Representative)	Ruth Krotzer (Public Member)
Vacant (CSUMB)	Harold Krotzer (Public Member)
Vacant (US Army)	Vacant (Public Member)
	Vacant (Public Member)

### **Agenda**

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Introduction
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft February 2, 2012 Minutes
4. Review, Consider, and Discuss Revisions to the Procedures of the Water Conservation Commission
5. Consider Requesting Past Applicants to Re-Submit WCC Commissioner Applications In Order to Fill Vacant Commissioner Positions
6. Review, Consider, and Discuss the Water Conservation Commission Scope of Duties and Responsibilities – the “Residential” Best Management Practice

7. Review Proposed and Suggested Agenda Items for April 5, 2012 and Future Dates
8. Receive Update on Board/District Activities
9. Receive Comments from Commission Members
10. Adjournment - *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Next Meeting: Thursday, April 5, 2012, 5:30 p.m., 11 Reservation Road, Marina*

Draft Minutes  
Water Conservation Commission  
February 2, 2012

1. Call to Order:

The meeting was called to order at 5:30 p.m. Commission members Dan Amadeo, Harold Krotzer, Jan Shriner and Ruth Krotzer, were present. Carl Niizawa, Brian True and Paul Lord were present from staff. CSUMB and the US Army were not represented at this time. Carroll L. Meuse was present from the public.

2. Public Comments on Any Item Not on the Agenda:

There were no comments.

3. Approve the Draft December 1, 2011 Minutes:

On motion by Commissioner Ruth Krotzer, seconded by Commissioner Harold Krotzer, the draft December 1, 2011 minutes were approved with Director Shriner abstaining from the vote.

4. Consider Recommending the Appointment of Mr. Carroll Meuse to the Commission:

Commissioner Harold Krotzer made a motion to recommend to the Board of Directors the appointment of Mr. Meuse to the Commission. Commissioner Ruth Krotzer seconded the motion. The motion was passed with Director Shriner abstaining from the vote.

5. Consider Recommending for Approval the Draft Spring 2012 Water Report Newsletter:

Mr. True stated that staff was pulling this item as they were still working with the General Manager on the Newsletter and it was not ready for approval. Commissioner Ruth Krotzer made a motion to pull this item, seconded by Commissioner Amadeo. The motion to pull the item was approved unanimously.

6. Review, Discuss and Consider the Water Conservation Commission Revisions to Procedures:

Mr. Niizawa commented that the title of the item disconnected with the body of the transmittal. He explained that there was discussion on the Scope and Duties of the Commission and that there was a thought to discuss the duties one-by-one. Mr. Niizawa answered that the Commission can discuss the Landscape Program at this meeting and at the next meeting, they can decide the course of action for reviewing the Scope and Duties. Mr. True stated that Mr. Niizawa's comments were intended for item 7 on the agenda.

Mr. True commented that following the discussion at the last meeting, he made the suggested changes that the vacancies be posted where the District posts notices and agendas and that anyone residing within the Districts service area is eligible to apply.

There was discussion on what qualifications, if any, should be required for the applicants.

Agenda Item 6 (continued):

Director Shriner suggested the following qualifications: meeting attendance prior to appointment to the Committee; a link to conservation and/or a link to water which can be via volunteering at organizations or events.

Commissioner Harold Krotzer commented that there hasn't been a lot of interest in this position and they shouldn't get too selective with the applicants.

Director Shriner suggested including a notice of the vacancy on the water bill that is sent to District customers.

On motion by Commissioner Harold Krotzer, seconded by Commissioner Ruth Krotzer, the Procedures are to be modified to include vacancy notices posted in the message section of customers' water bills as well as the changes provided in the packet provided none of the changes are of significant cost. The motion was passed unanimously. This item will be forwarded to the Board of Directors for consideration.

Director Shriner suggested expanding the Commission membership to include a member from the Salinas Basin. Commissioner Amadeo voiced his concerns over the vacant CSUMB and Army members. The Commission agreed to discuss the membership in more detail at the March meeting.

7. Review, Discuss and Consider the Water Conservation Commission Scope of Duties, Responsibilities, and Procedures Related to the Landscape Program:

Mr. Niizawa introduced this item. Mr. True reviewed the Landscape Best Management Practice and explained the water budgets that are allotted for each large non-residential landscape site. Mr. Lord shared an excerpt from his landscape budget worksheet that shows annual water use compared to the budgeted amount. Director Shriner inquired how much water goes to landscaping. Mr. Lord replied that it was approximately 40% of water use is for landscaping. Commissioner Amadeo inquired if there were graywater incentives especially for apartment complexes. Mr. Lord answered that the District didn't offer graywater incentives. Commissioner Amadeo suggested that maybe the Board of Directors could consider offering graywater incentives.

Commissioner Amadeo made a motion to receive the report on the Landscape Program. Director Shriner seconded the motion. The report was unanimously received.

8. Review Proposed and Suggested Agenda Items for March 1, 2012 and Future Dates:

Commissioner Harold Krotzer suggested discussing incentives for auto-shut-off faucets. Commissioner Ruth Krotzer commented that she would like to see the Zun Zun performance. Mr. Lord provided Commissioner Ruth Krotzer with a schedule of upcoming performances.

The Commission agreed to discuss the following items in March: Residential Toilet Rebate Program; the Landscape Incentive Program; and, possible Commission member expansion outside of the District's jurisdiction.

9. Receive Update on Board/District Activities:

Director Shriner commented that the next Board meeting was scheduled for February 14th. Commissioner Amadeo inquired on the Crescent Street pipeline project. Mr. Niizawa commented that the MRWPCA Groundwater Replenishment Project may require two transmission lines and the pipeline size and material is still undecided. He said that the District has deferred on this project due to the uncertainty of the project. Director Shriner asked if CalAm is including the Groundwater Replenishment Project in their alternative plan. Mr. Niizawa answered that he didn't know.

10. Receive Comments from Commission Members:

Commissioner Amadeo commented that he was reviewing the Emergency Conservation Plan, which was included in the Board approved Urban Water Management Plan, and noticed that Laundromats were included with commercial businesses and thought they were going to be separate because they were considered a public health and safety issue. He suggested that staff look into it further.

11. Adjournment:

The meeting was adjourned at 7:12 pm.

Marina Coast Water District  
Water Conservation Commission  
Agenda Transmittal

Agenda Item: 4

Meeting Date: March 1, 2012

Prepared By: Brian True

Reviewed By: Carl Niizawa

Agenda Title: Review, Consider, and Discuss Revisions to the Procedures of the Water Conservation Commission

Detailed Description: Modifications to the Procedures were considered by the Commission on February 2, 2012 and a recommendation was advanced to the MCWD Board to modify the Procedures per the attached marked-up Procedures document.

At the February 14, 2012 MCWD Board meeting, the Board elected to not approve the WCC-recommended changes; rather, they provided comments and suggestions for additional revision and asked the WCC to consider the modifications further. Additional suggestions from a Commissioner to modify the Procedures have been received since the MCWD Board Meeting.

Topics relevant to the WCC Procedures that will be discussed during the March 1, 2012 WCC Meeting are bullet-pointed below; the source of the topic is in parenthesis following the topic:

- Consider recommending the addition of the provision to advertise vacant Commissioner positions in the Marina Gazette, the Monterey County Weekly, and the Monterey Herald. (Director comment)
- Consider recommending not paying anything whatsoever for advertising vacant Commissioner positions. (Director comment)
- Consider recommending a specific definition for “a good reason” in the event a Commissioner wishes to be excused from being absent at a WCC meeting. (Director comment)
- Consider recommending adding a standing, voting position on the Commission to a person representing agricultural interests by amending the MCWD Board Procedures Manual. (Commissioner and Director comment)
- Consider recommending the appointment of the Environmental Senator of the Associated Students of CSUMB as the representative for CSUMB. (Commissioner comment)
- Consider recommending that the WCC develop and include within the WCC Procedures an interview and scoring process for prospective new Commissioners when position vacancies exist. (Commissioner comment)
- Consider recommending that the WCC meet Quarterly rather than Monthly. (Director comment)

Prior Committee or Board Action: On November 3, 2005 the Water Conservation Commission approved the Procedures for the Water Conservation Commission which were accepted by the Board on January 28, 2006. The Water Conservation Commission has been discussing modifications at the last several meetings.

Financial Impact:     \_\_\_ Yes     \_\_\_ X No

Funding Source/Recap: None

Material Included for Information/Consideration: Excerpt from the MCWD Board Procedures Manual and the Water Conservation Commission Procedures with modifications.

Staff Recommendation: The Water Conservation Commission recommend to the Board of Directors the approval of the Commissions' modification to their Procedures.

# Excerpt from the Current Marina Coast Water District Board Procedures Manual

(Adopted September 13, 2011)

(1). Water Conservation Commission: The Board will select a Director and an alternate Director to serve on the Water Conservation Commission. There shall be one (1) voting position on the Commission for a member of the City Council of the City of Marina, one (1) representative from the US Army, and one (1) member from CSUMB. The Board will appoint five (5) members of the public from within the area served by the District, for terms of two years. The members of the Water Conservation Commission shall have the duties and responsibilities to:

(a) review ordinances and policies and recommend changes to the Board in matters of water usage by the customers of the District;

(b) review and make recommendations to the Board concerning refinements/adjustments to the water conservation program, including community education;

(c) review and make recommendations to the Board on customer appeals to the District's Water Shortage Contingency Plan, Conservation Ordinance, and conservation provisions of the District Code;

(d) review and make recommendations to the Board on equipment and technologies that promote water conservation;

(e) make recommendations to the Board for actions to inform the public about the District's actions and activities; and,

(f) work with the District staff to produce and distribute a periodic newsletter to the public served by the District.



Procedures for Marina Coast Water District's  
Water Conservation Commission

Adopted By the Commission October 2005  
Reviewed by the Board of Directors January 2006

Mission Statement

To provide input to the Board of Directors on matters pertaining to the preservation of the District's water resource through conservation, technological improvements and policy.

**PURPOSE:** The purpose of this document is to specify the procedures for the selection to, operation of and removal from the Water Conservation Commission within the guidance provided by the Marina Coast Water District Board of Directors Procedures Manual.

1. SELECTION TO THE COMMISSION:

A. When a vacancy exists for the Water Conservation Commission it will be advertised to the public ~~through various means approved by staff~~ at the same locations the District posts notices and MCWD Board of Directors Meeting Agendas.

B. Any person residing within the District's service area (either annexed or served by contract) is eligible to volunteer for service on the Water Conservation Commission.

~~B~~C. Any person who desires to apply will acquire and complete an application form (application form is attached). Staff will verify that the applicant is eligible for the vacancy to be filled.

~~C~~D. An appointment application is received and verified by staff and placed on the Water Conservation Commission agenda. Applicants are informed as to when their application will be considered and that they have the opportunity to address the Commission at that time. The application is then presented to the Board with the recommendation of the Commission. Applicants are informed as to when their application will be considered and that they have the opportunity to address the Board at that time.

~~D~~E. If appointed the applicant will be informed by staff of their appointment and the date and time of the next scheduled meeting. If not appointed the applicant will be thanked by staff for their interest in writing.

2. OPERATION OF THE WATER CONSERVATION COMMISSION:

A. Meeting Dates and Times: The Water Conservation Commission meets the 1<sup>st</sup> Thursday of each month at 5:30 PM in the Marina Coast Water District Board Room unless otherwise specified.

B. Water Conservation Commission Composition: The Board will select a Director and an alternate Director to serve on the Water Conservation Commission. There shall be a voting position on the Commission for a member of the City Council of the City of Marina. The Board will appoint 5 public members for terms of two years.

C. Brown Act: Meetings of the Water Conservation Commission are covered by and will be conducted in compliance with the Brown Act.

D. Conduct of Meetings:

1. Agendas: Staff will produce an agenda for each meeting and distribute the agenda to each member of the Commission either by mail, hand delivery or e-mail sufficiently early to ensure that members have appropriate time to review and prepare comments on said agenda.
2. Commission Leadership: The Commission will select a Chairperson and Vice Chairperson from among themselves. These offices will conduct the meetings to ensure orderly completion of the agenda.
3. Commissioner Meeting Responsibilities:
  - a. Attendance: Any person serving on the Water Conservation Commission must be prepared for and attend all committee meetings, unless excused for good reason.
  - b. If a commissioner cannot attend any meeting he or she should give staff as much prior notification as possible to facilitate ensuring that a quorum is available.

3. COMMISSION RESPONSIBILITIES:

The members of the Water Conservation Commission shall have the duties and responsibilities to:

- A. Review ordinances and policies and recommend changes to the Board in matters of water usage by the customers of the District;
- B. Review and make recommendations to the Board concerning refinements/adjustments to the water conservation program, including community education;
- C. Review and make recommendations to the Board on customer appeals to the District's Water Shortage Contingency Plan, Conservation Ordinance, and conservation provisions of the District Code;
- D. Review and make recommendations to the Board on equipment and technologies that promote water conservation;
- E. Make recommendations to the Board for actions to inform the public about the District's actions and activities; and,
- F. Work with the District staff to produce and distribute a periodic newsletter to the public served by the District.

4. REMOVAL FROM THE COMMISSION:

A. If a commissioner fails to attend meetings of the Commission for three consecutive months his or her position as a commissioner member shall be deemed vacant, unless excused for good reason. Such vacancy shall be reported to the Board and then advertised.

B. Commission vacancies shall be filled for the unexpired portion of the term in the same manner as provided in the case of original appointment.

Candidate for Public Service Appointment  
Marina Coast Water District

Name of Committee/Commission you are applying for: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Years of Residence in Marina: \_\_\_\_\_

Business Affiliation: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

Educational Background: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Occupational Experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Membership in Professional or Technical Organizations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Civic or Community Experience, Memberships or Previous Public Service Appointments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Experience or Special Knowledge Pertaining to Area of Interest: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Marina Coast Water District  
Water Conservation Commission  
Staff Report

Agenda Item: 5

Meeting Date: March 1, 2012

Prepared By: Brian True

Reviewed By: Carl Niizawa

Subject: Consider Requesting Past Applicants to Re-Submit WCC Commissioner Applications In Order to Fill Vacant Commissioner Positions

Summary: A request by a Commissioner was made to have the Commission call on past applicants who were not appointed to vacant Water Conservation Commission positions so they have the opportunity to serve as a Commissioner at this moment in time. The past applicants would be requested to re-submit WCC Applications by current Commissioners or District staff so that all vacant Commissioner positions may be filled.

Included with this transmittal are Applications from staffs' cursory review of recent past applicants. Based on the results of the WCCs' discussion, additional research may need to be conducted to obtain the information for all past applicants.

Prior Committee or Board Action: None

Financial Impact:  Yes  No

Funding Source/Recap: None

Material Included for Information/Consideration: Applications from several of the non-appointed individuals.

Staff Recommendation: The Water Conservation Commission follow their established and recently modified Procedures to advertise vacant Commissioner positions.

Marina Coast Water District  
Water Conservation Commission  
Staff Report

Agenda Item: 6

Meeting Date: March 1, 2012

Prepared By: Paul Lord  
Presented By: Brian True

**Subject:** Review, Consider, and Discuss the Water Conservation Commission Scope of Duties and Responsibilities – the “Residential” Best Management Practice

**Summary:** The Water Conservation Commission is requested to review this staff report summarizing MCWDs’ implementation of the Residential Water Conservation Best Management Practice’s (BMP). Continuing a process that began in November 2011, reviewing each of the BMPs is the foundation for discussing the Water conservation Commissions’ scope of duties and responsibilities and provides a solid background regarding the water conservation needs of MCWD and the conservation regulatory requirements imposed on MCWD by the State of California’s Urban Water Management Planning Act and the Water Conservation Act.

The fourteen historical BMP’s, practiced by staff in previous years, are now organized into five categories. The BMP categories are sub-divided into two groups - “Foundational BMPs” and “Programmatic BMPs” – and are listed below within their group. The BMP categories within the Foundational group include practices that are considered to be essential, on-going (i.e. no time limit or expiration) water conservation activities practiced by any water utility.

The Foundational BMP’s are:

1. Utility Operations Programs
2. Education Programs

The Programmatic BMP’s are:

3. Residential
4. Commercial, Industrial, Institutional (CII)
5. Landscape

The BMP category to be examined at the March WCC meeting is the Residential BMP. Attached for review and discussion are the details of the programs, or measures, within the Residential BMP and MCWDs’ implementation of those programs. As an outline, the Residential BMP is sub-divided into five programs or measures developed and implemented by staff. They are:

- 1) Residential assistance for single and multi-family residential customers
  - a) Leak detection and assistance with high water use
  - b) Interior water use surveys and water efficiency suggestions
  - c) Requirement for fixture retrofit upon property re-sale
  - d) Showerhead and faucet aerator distribution
- 2) Residential landscape water use surveys
- 3) High-efficiency clothes washer rebate program
- 4) Residential toilet replacement program
- 5) Water efficient building standards for new development

## **The Residential BMP's**

Residential water users throughout California depend on a reliable and safe supply of water for their homes. The residential BMP's executed are the best and most proven water conservation methods and measures our residents, working in conjunction with the District, can implement. By implementing these methods and measures homeowners, multi-family property owners, and tenants will increase water use efficiency and reliability.

### **1) Residential assistance for single and multi-family residential customers - (formerly BMPs 1 & 2)**

**Coverage Requirement:** Staff is to provide leak detection assistance to an average of 1.5 percent per year of current single-family accounts and 1.5 percent per year of current multi-family units during the first ten years after signing the MOU. After completing the ten-year 15 percent target, agencies will maintain a program at the level of high-bill complaints or not less than 0.75 percent per year of current single-family accounts and 0.75 percent per year of current multi-family units. Showerhead distribution will be considered complete when 75 percent market saturation is achieved.

**Implementation Efforts and Status:** Automatic read meters provide staff with leak alerts. Review of monthly consumption during bill processing enables staff to identify high or increasing water use. Leaks are investigated and customers are contacted and offered assistance. Customers with high water use, increasing over 20%, are contacted and offered assistance. Conservation inspections are required to verify plumbing retrofits on properties for sale or upon real estate title transfers. Water use surveys are conducted at the same time as conservation inspections, or upon request, to evaluate water use and the condition of interior water use fixtures. Customers receive evaluation results and water saving recommendations. Customers receive; upon request, as needed, or at public events, free showerheads and faucet-aerators that meet the current water efficiency standard as stipulated in the WaterSense Specifications (WSS). Supplemental water conservation educational material is often left with the customer after a water use survey is completed.

Staff tracks the number of surveys offered, surveys completed, survey results, and survey costs. In 2010 staff efforts exceeded the recommended levels of assistance during the reporting period. In 2010, staff completed 404 single-family residential surveys and 40 multi-family residential surveys related to both leaks and high water use. The District distributed 146 showerheads and approximately 150 faucet aerators to residential units.

Surveys are offered to both categories of these residential units through the newsletter, the District web site, and bill messages.

### **2) Residential landscape water use surveys - (formerly BMP 1)**

**Coverage Requirement:** Provide leak detection assistance to an average of 1.5 percent per year of current single-family accounts and 1.5 percent per year of current multi-family units during the first ten years after signing the MOU. After completing the ten-year 15 percent target, agencies will maintain a program at the level of high-bill complaints or not less than 0.75 percent per year of current single-family accounts and 0.75 percent per year of current multi-family units. Showerhead distribution will be considered complete when 75 percent market saturation is achieved.

**Implementation Efforts and Status:** Primarily done upon special request, and commonly done during water conservation certification inspections, staff performs site-specific landscape water surveys that include, but are not limited to, the following: checking irrigation system and timers for maintenance and repairs needed; estimating landscaped area; and reviewing the irrigation scheduling. Staff provides water savings recommendations to the customer and leaves them with consumer information on irrigation scheduling and the landscape incentive program.

Staff tracks and records the number of residential landscape surveys completed. In 2010, staff completed 93 single-family surveys and 25 surveys for multi-family residential complexes exceeding the requirement of 65 leak surveys for single-family units and 24 leak surveys for multi-family units.

### **3) High-efficiency clothes washer rebate program – (formerly BMP 6)**

**Coverage Requirement:** The District is asked to provide financial incentives for the purchase of HECWs that meet an average water factor value of 5.0. If the WaterSense Specification is less than 5.0, then the water factor value will decrease to that amount. Incentives shall be provided to 0.9 percent of current single-family accounts during the first reporting period following BMP implementation, rising to 1.0 percent per year of current single-family accounts (43 rebates in 2010) for the remainder of ten year period following signing of the MOU. An alternative method is to demonstrate 1.4 percent per year of the market penetration during the first ten years after signing the MOU.

**Description, Implementation Efforts and Status:** The District provides an incentive, up to \$125, for the purchase of new, high-efficiency clothes washers that are EnergyStar Certified. The District provided 167 high-efficiency clothes washer rebates in 2010, exceeding the BMP requirement of 43 clothes washer rebates for single-family residential units. Although almost all of the clothes washers purchased by customers are most likely WaterSense certified, there is no district requirement that the new high-efficiency clothes washers purchased by customers be WaterSense certified models.

### **4) Residential toilet replacement program - (formerly BMP 14)**

**Coverage Requirement:** A financial incentive shall continue to be offered, for the purchase of toilets meeting the current WSS standard, and it shall be updated whenever a more efficient toilet is identified by WSS. Compliance entails demonstrating a number of toilet replacements of 3.5 gpf or greater, toilets at or above the level achieved through a retrofit on resale ordinance until 2014, or until a market saturation of 75% is demonstrated, whichever is sooner.

**Description, Implementation Efforts and Status:** The District has been asked, and has complied with the request to implement and maintain a toilet rebate program encouraging the replacement of inefficient toilets with the latest high-efficiency models. In addition, the District has in effect a Water Conservation Ordinance requiring, upon property resale or conversion of use, the retrofitting of older toilets with 1.6 gpf or less toilets. In 2010, the District provided rebates for the replacement of 84 single-family toilets and 38 multi-family toilets.

Currently, staff does not collect data on the number of toilets replaced due to the retrofit on resale ordinance, nor do they differentiate between the number of 3.5 gallon and 1.6 gallon toilets replaced with 1.28 gallon high-efficiency toilets. Although almost all of the toilets



purchased by customers are WaterSense certified, there is no district requirement that the new high-efficiency toilets purchased by customers be WaterSense certified toilets.

#### **5) Water efficient building standards for new development**

**Coverage Requirement:** An incentive shall continue to be offered until a water agency, or local, state or federal regulation is in effect meeting at a minimum, WSS for water efficient single-family homes. Multi-family housing shall also meet the WSS in all applicable criteria regardless of the total number of stories in the building.

**Description, Implementation Efforts and Status:** Currently, the District has in effect a water waste prevention ordinance that includes requirements that all new development install high-efficiency fixtures.

Marina Coast Water District  
Water Conservation Commission  
Staff Report

Agenda Item: 7

Meeting Date: March 1, 2012

Prepared By: Brian True

Reviewed By: Carl Niizawa

Subject: Agenda Items for April 5, 2012 and Future Dates

Summary: The Commission is to review proposed agenda items for the April 5, 2012 meeting and may suggest new agenda items for future Water Conservation Commission meetings.

Staff-planned agenda items for the April 5, 2012 Water Conservation Commission Meeting include the following:

- Review, consider, and discuss the Water Conservation Commission scope of duties, responsibilities, and procedures
- Consider recommending to the MCWD Board an allocation of additional funds to support the landscape Incentive Program

Potential agenda items for the April 5, 2012, 2012 Commission meeting or future meetings include the following:

- Water Supply Augmentation Projects – MCWD desal plant tour; Sand City desal plant tour; recycled water use, grey water use
- New Water Saving Devices and Technologies – Consider rebates for rainwater catchment and use
- Conservation Coordinator Position - Review duties of the Water Conservation Coordinator; filling the position
- Developing Improved Commodity Rates for Water Connections
- Developing Water-budgets for Large Landscapes
- Address Temporary Landscapes and their source of water (hydrant metering, temp connections)
- Improve/expand Landscape Incentive Program
- Compliance Inspections of New Developments
- Review State programs/mandates with which MCWD maintains compliance
- Review State mandated science curriculum for elementary school levels K – 3rd grade
- Review Commission member proposal to change the contracting procedures followed to initiate an annual MOU with the Monterey Peninsula Unified School District for Water Science Instruction
- Update Landscape Standards and Forms
- Our Water – Sources; Conveyance and distribution; Storage
- Consider WCC involvement in the United Nations World Water Day